

# Nationwide Academy of Dispute Resolution UK Ltd

Stockland Cottage 11 James St, Treforest, Pontypridd Wales CF37 1BU UK : Phone +44(0)1443 486122 : Fax + 44(0)1443 404171

## ADJUDICATION REFERRAL FORM CADJ 06

Date: ▶

NADR No ▶

**IN THE MATTER OF**  
**THE HOUSING GRANTS, CONSTRUCTION AND REGENERATION ACT 1996**

**AND IN THE MATTER OF AN ADJUDICATION BETWEEN:**

▶  
  
**(Referring Party)**

**and**

▶  
  
**(Respondent)**

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**REFERRAL OF DISPUTE TO ADJUDICATION**

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### Appendices / Attachments

- Appendix 1 ▶
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Referral Document attached.

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## PROCESS ADVICE

NADR is a nominating body. It does not and will not provide legal advice to either party. The following advice concerns how to proceed with the process and the matters that, in the needs of justice and fairness, should be communicated to the adjudicator and to the other party to the dispute.

The Referral Front Form overleaf is provided for your help and assistance. The number of headings in the contents section (and the number of attachments) may be added to or reduced as necessary, but should, for the sake of clarity include clear statements about the background to the dispute, the remedy(ies) sought – i.e. what you are claiming, and the reason(s)/ ground(s) for your claim. Listing /numbering claims and grounds separately will assist both the adjudicator and the other party in understanding exactly what it is you are asking for and why.

Note that you will not normally be permitted to add any new items of claim or grounds after this referral is issued, though the adjudicator may ask for clarification.

The appendices / attachments can be used to provide documentary evidence in support of your claim.

### What to Do Next.

Tasks	Check.	Checkpoint	
		YES	NO
1	As the referring party in this dispute, you should already have submitted an application to NADR for the appointment of an adjudicator and notified the other party of your intention to do so.	<input type="checkbox"/>	<input type="checkbox"/>
2	Have you considered seeking or sought independent advice?	<input type="checkbox"/>	<input type="checkbox"/>
3	Send this REFERRAL (Mail / E-Mail or Fax) to the adjudicator, to arrive within 7 of the date when you issued your notice of intention to refer to the other party and applied to NADR for the appointment of the adjudicator. <i>(for transmission purposes this advice page may be deleted)</i>	<input type="checkbox"/>	<input type="checkbox"/>
4	Send a copy of this REFERRAL to the other party.	<input type="checkbox"/>	<input type="checkbox"/>

#### After which

- 5 The defendant will send you and the adjudicator his statement of defence / counterclaim.
- 6 You will have an opportunity to respond to the statement of defence / counterclaim.
- 7 The adjudicator will make whatever inquiries he feels necessary to put himself into the position where he is able to make a decision, which could, but will not necessarily, include holding a hearing and will issue a decision within 28 days of receipt of this referral.

NADR hopes you found this Referral Form of assistance.