

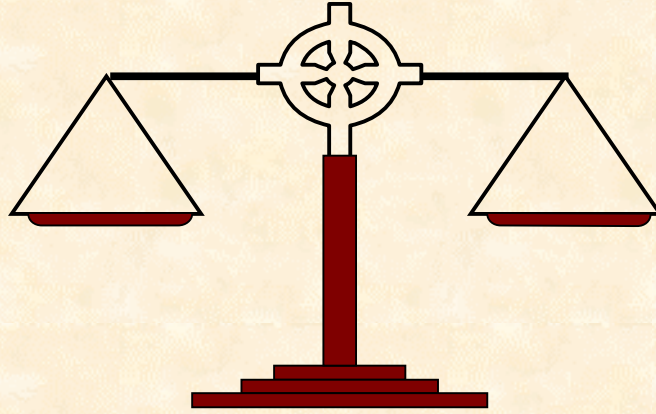
NADR Inc USA

In affiliation with
NADR Middle East Ltd

NADR (M) Sdn Bhd

And in association with
National Mediation Academy UK Ltd

NATIONWIDE



ACADEMY OF DISPUTE RESOLUTION

Company No 4734831

MEMBERSHIP APPLICATION PACK

An electronic version of these forms is available for downloading, completion, printing and submission on the NADR web-site at <http://www.nadr.co.uk>

By request, you can also receive an electronic version by email for completion, printing and submission.

Alternatively, you can photocopy the forms in this application pack and complete by hand.

All forms should be completed and returned to NADR by mail at :-

Nationwide Academy of Dispute Resolution UK Ltd

Stockland Cottage, 11 James St. Treforest, Pontypridd, Rhondda Cynon Taff. CF37 1BU U.K.
Tel + 44 (0) 1443 486122 : Fax + 44 (0) 1443 404171
Nationwide@NADR.CO.UK: <http://www.NADR.CO.UK>

NADR MEMBERSHIP APPLICATION PACK

Directors & Subscribers of N.A.D.R. UK Ltd

- Company Secretary :** **Corbett Haselgrove-Spurin** LLB LLM FCIArb FNADR (US) MDRBF
Arbitrator, Mediator, Trade & Maritime Law Consultant
- Managing Director :** **Nick Turner** Bsc (Hons) LLM MRICS MCIArb MNADR
Adjudicator, Mediator, Quantity Surveyor.
- International Affairs :** **Gena N Slaughter** J.D ACIArb MNADR Attorney
Mediator, Construction Lawyer
- Home Affairs :** **Gareth R.Thomas** BDS LLM MSc LLM MCIArb MIQA MCIWM FNADR (US)
Mediator, adjudicator, solicitor, health & environment consultant.
- Technical Division :** **Patrick Smith**
Power Supply Engineer, Web Designer

Directors of N.A.D.R. Inc USA

- President :** **Larry K Montgomery** J.D. Attorney.
Mediator, Lawyer
- Executive Director :** **Richard Faulkner** J.D. LL.M FCIArb FNADR Int, Attorney
Arbitrator, Mediator, Adjudicator, Admiralty & Employment Lawyer

Directors of N.A.D.R. Malaysia Sdn Bhd

- Managing Director :** **Sharifah Mariam Syed Ibrahim** LLB LLM FNADR (US)
Mediator, Management & Marketing Consultant
- Company Secretary :** **Ernest Jai Kumar Azad** B.Sc UM, Dip Ed LLB (Hons) London, CLP,
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- Education Director :** **Ramdas Tikamdas** BA Int Relations UM, Dip Ed LLB (Hons) London,
LLB (Hons) NSW, MNADR (US), MNADR (Int).
Arbitrator, Mediator, Lawyer
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(Int). Lawyer, Mediator

Directors of N.A.D.R. Middle East Ltd

- Managing Director :** **Hussam Tafish**, LLB LLM MNADR (Int)
- Director :** **Majed H.Armoush** Minst(D Honorary British Consul
- Director :** **Yousef Tafish**
- Director :** **Corbett Haselgrove-Spurin** LLB LLM FCIArb FNADR (US) MDRBF

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CONTENTS



• SUBJECT	PAGE
• Contents	00
• INTRODUCTION TO MEMBERSHIP OF NADR AND NMA	01
• NADR MISSION STATEMENT AND OBJECTIVES	02
• NMA MISSION STATEMENT AND OBJECTIVES	03
• INTRODUCTORY MEMBERSHIP RATES	04
• NADR STANDARD EUROPEAN MEMBERSHIP RULES	05
• NADR GENERAL MEMBERSHIP RULES	06
• NADR PANEL LISTING & NOMINATION RULES	07
• GENERAL ARBITRATION MEMBERSHIP RULES	08
• GENERAL ADJUDICATION MEMBERSHIP RULES	09
• GENERAL MEDIATION MEMBERSHIP RULES	10
• NMA RULES OF CERTIFICATION AND ACCREDITATION	11
• NMA ADJUDICATION TRAINING AND CERTIFICATION	12
• NMA ADJUDICATION TRAINING COURSES	13
• NMA ARBITRATION TRAINING AND CERTIFICATION	14
• 40 HOUR NMA ARBITRATION TRAINING COURSES	15
• NMA MEDIATION TRAINING AND CERTIFICATION	16
• NMA MEDIATION COURSES	17
• NMA ADVANCED MEDIATION COURSES	18
• APPLICATION FORM FOR NADR MEMBERSHIP	19
• NMA GLOBAL SYMBOL	25

INTRODUCTION TO MEMBERSHIP OF NADR AND NMA

NADR is an alternative dispute resolution service provider of private adjudication, arbitration and mediation services to the international community. NADR is an adjudicator, arbitrator and mediator appointing body NADR affording appropriately qualified individuals the opportunity, as listed members and fellows of the academy, to engage in global ADR practice. NADR membership is not mutually exclusive of other ADR organisations. Members are encouraged to qualify for and become practicing members of relevant professional bodies and ADR service providing Institutes and Associations. Applications for membership from individuals already qualified for ADR practice with other recognised professional bodies, Institutes and Associations are welcomed and encouraged.

As a dispute resolution systems provider NADR seeks to strike a balance between the requirements of expert guidance and decision making, justice, fairness and impartiality.



The NADR scales symbolise that balancing process and sets the standard for what is expected of NADR ADR practitioners.

s1 Arbitration Act 1996 of England and Wales states that the object of arbitration is to obtain the fair resolution of disputes by an impartial tribunal without unnecessary delay or expense and that the parties should be free to agree how their disputes are to be resolved without undue interference by the courts. s33 of the Act further requires that each party be afforded a reasonable opportunity to put his case and deal with that of his opponent.

A fair resolution involves the tribunal in adopting procedures that avoid unnecessary delay and expense. s1 Civil Procedure Rules 1998 of England and Wales defines justice in terms of equality between the parties and the expeditious settlement of disputes at a cost proportionate to the amount of money involved, the financial position of each party, and the importance and complexity of the dispute. Similar sentiments can be found in the law reports and legislatures from around the world. Mediation whilst currently unregulated by law in England and Wales must likewise be cost effective, fair and impartial if it is to serve any useful purpose.

The NADR scales are not held in the hand of a supreme being representing the majesty of the law. NADR is neither blindfolded nor all seeing. Justice under NADR is based on the co-operation of the parties and the professionalism and expertise of NADR's practitioners. NADR is a private company, which provides a service to volunteers seeking a balanced alternative to the judicial systems of states. The scale is NADR's guarantee that NADR carefully weighs the competing needs of its clients on a finely honed fulcrum, to provide the fairest and most appropriate service possible in the light of all the circumstances surrounding each dispute submitted to it and the expectations of fairness of the parties involved in that dispute.

The NADR scales are technical in design symbolising the fact that NADR practitioners, drawn from social, commercial and industrial backgrounds, employ practical as well as legal expertise in the performance of their duties to clients.

NADR MEMBERSHIP APPLICATION PACK

ADR practice is far more than simply a vocation. It is calling, an office that carries with it great responsibilities towards disputing parties, the commercial community and to society. This is reflected by the NADR Mission Statement which should likewise become the mission of all practicing members of the Academy.

NADR INTERNATIONAL MISSION STATEMENT

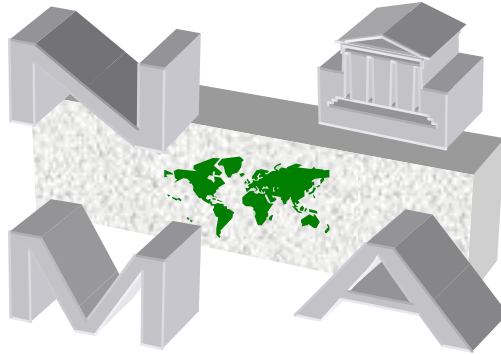
“To enable those engaged globally in domestic and international commerce to achieve the optimum climate of good relations, by facilitating the settlement of differences between trading partners through the establishment of and provision of an internationally homogenous, wide and comprehensive range of dispute resolution services, grounded on the highest ethical standards which guarantee impartiality and fairness, by synthesizing the best practices in Alternative Dispute Resolution from around the world, and which are tailored to the specific purposes of the various aspects of industry and commerce, whilst bridging the cultural and jurisdictional barriers which traditionally separate and divide them, at a price compatible with commercial needs and within a prompt and appropriate time frame.”

NADR INTERNATIONAL OBJECTIVES

- 1 To spread the Concepts and Practice of ADR, to a cross-section of industry, professionals (both legal and non-legal), educational institutions and the public in general in order to ensure that the various forms of ADR enter the main stream of commercial practice and become the primary mechanism for commercial dispute resolution.
- 2 To assist and advise governments on the introduction of legislation to better facilitate the adoption of ADR mechanisms by commerce.
- 3 To forge a new spirit of co-operation and confidence between the providers of Dispute Resolution Services and commerce.
- 4 To train (in association with the NMA) a new generation of ADR personnel from a diverse range of commercial and legal backgrounds and to inculcate within them the highest standards of ethics, knowledge and expertise.
- 5 To create and provide a wide range of cost effective Alternative Dispute Resolution services ranging from adjudication, arbitration and conciliatory project review boards through to mediation, to commerce and to the consumer.
- 6 To recruit ADR specialists old and new from the global community to participate in the provision of the above stated Alternative Dispute Resolution services and to make their services available to commerce through the promulgation of lists and by providing appointing services as appropriate.
- 7 The maintenance of a strictly enforced barrier between the provision of ADR services and legal advice guaranteeing a total absence of conflicts of interest. *(NADR does NOT and WILL NOT provide legal advice to parties.)*
- 8 To co-operate with and work alongside governments and the longstanding bastions of dispute resolution to achieve the above stated objectives.

Nationwide **M**ediation **A**cademy **U**K **L**td

The NMA provides training for individuals who would aspire to become NADR ADR practitioners, ranging from introductory courses through to professional practice, suitable for both those entering the discipline for the first time and for experienced practitioners requiring continuing professional development to keep abreast of the latest developments in international dispute settlement practice.



GLOBAL MISSION STATEMENT

To provide accredited training programs in the practice of Alternative Dispute Resolution to the international community, thereby encouraging and facilitating the global use of Alternative Dispute Resolution as the primary mechanism for the settlement of disputes in order to assist in the maintenance of good relations between members of the global community and build bridges towards the maximisation of international commercial and social harmony.

OBJECTIVES

- 1** To train a new generation of ADR personnel from a diverse range of commercial and legal backgrounds and to inculcate within them the highest standards of ethics, knowledge and expertise.
- 2** To enable members of the global community, through the certification of ADR Practitioners, to confidently select ADR practitioners endowed with high levels of skill and knowledge in the practice of dispute resolution to guide them through the settlement process.
- 3** To spread the Concepts and Practice of ADR, to a cross-section of industry, professionals (both legal and non-legal), educational institutions and the public in general in order to ensure that the various forms of ADR enter the main stream of commercial practice and become the primary mechanism for commercial dispute resolution.
- 4** To assist and advise governments on the introduction of legislation to better facilitate the adoption of ADR mechanisms by commerce.
- 5** To forge a new spirit of co-operation and confidence between the providers of Dispute Resolution Services and commerce.

To co-operate with and work alongside governments, educational institutions and the longstanding bastions of dispute resolution to achieve the above stated objectives.

NATIONWIDE ACADEMY OF DISPUTE RESOLUTION

INTRODUCTORY MEMBERSHIP

2003/2004

For over twenty years NADR in association with the NMA has operated as a premier provider of ADR services and training in the United States of America. In 1998 NADR made the strategic decision to enter the global market. NADR UK Ltd was established as the centre for international operations. The NMA UK was also launched in 1999 to provide uniform standards of training and accreditation for all NADR Affiliates worldwide. NADR Malaysia was incorporated in 1999 followed by NADR Middle East in 2001. Much foundation work has taken place since then, establishing NADR as an ADR Service Provider to government, industry and commerce. Over this period of time NADR has conducted a large number of NMA training programs in the US, the UK, Europe, the Middle East and Malaysia. With a large number of NADR trained personnel around the globe, the time has arrived to launch the NADR international listing for membership and practice in ADR.

Many of the services and benefits that will be made available to members by NADR are dependent on the establishment of the register. Accordingly, registration for 2002 was free. Only a nominal charge is being made for membership in 2003, pending the launch of the monthly news-letter, the NADR International ADR Journal, the publication and distribution of membership listing and the commencement of NADR international nomination services.

Initial registration will entitle members to discounted rates for NADR Conference and Seminar programs but as the various publications become available members will be able to purchase copies pending commencement of the standard membership rates, which will provide automatic entitlement to all benefits, publications and services.

In order to ensure you will be in a position to benefit from NADR membership, apply to register now, using the enclosed application forms. You may photocopy the forms. Additional copies are available upon request. Application for membership at the interim rate creates no obligation to remain as a member after the standard rates are introduced, but continued membership is a condition of continued listing and the automatic receipt of NADR Publications and Conference discounts.

SCHEDULE OF RATES			
RATES	SERVICES	FROM	TO
Interim £20 Euro 25	Membership Listing and News Letters. Discounts on NMA / NADR events. Optional purchase of publications. Gradually expanding service provision	1 st Jan 2003	31 st March 2004
Standard	Inclusive of full NADR services and benefits	1 st April 2004	31 st March 2005

NATIONWIDE ACADEMY OF DISPUTE RESOLUTION EUROPEAN MEMBERSHIP RATES

NADR Inc USA

In affiliation with

NADR Middle East Ltd

NADR (M) Sdn



Annual Rates will apply from 1st April 2004 to 31st March 2005

Should circumstances change NADR reserves the right to alter rates without consultation with members

All rates are in Pounds sterling : Euro conversion rate current at time of payment.

Associate Membership	£100.00	Academic/Student *	£25.00
Membership	£150.00	Academic/Student *	£50.00
Listed Membership	£200.00		
Fellowship	£200.00	Academic/Student *	£100.00
Listed Fellowship	£250.00		

* Academic rates apply only to University Lecturers who are not engaged in professional practice.

* Student rates apply only to students enrolled upon a University Course who are not engaged in professional ADR practice.

- 1 Associate Members may use the letters ANADR Int. Members may use the letters MNADR Int. Fellows may use the letters FNADR Int.
- 2 Members will receive regular news updates on NMA and NADR events, current affairs related to Dispute Resolution Practice and case note summaries.
- 3 A listed member may publicly declare that he or she is an NADR Member Listed or NADR Fellow Listed Adjudicator, Mediator and or Arbitrator as the case may be.
- 4 All members will receive copies of the NADR Dispute Resolution Journal.
- 5 All members will have access to the restricted section of the NADR web-site containing NADR standard forms for adjudication, arbitration and mediation practice, the newsletter, articles, case studies and in due course, the current edition of the NADR Dispute Resolution Journal.
- 6 All members will be entitled to receive discount rates in respect of all NMA and NADR Seminars, Conferences, Workshops and training sessions.
- 7 All members will receive assistance making arrangements for training and pupillage.
- 8 A full list of members may be found on the NADR web-site. The site is periodically updated.

In association with

Nationwide Mediation Academy UK Ltd
For the Advancement of Skill and Knowledge in



Dispute Resolution Practice

© Nationwide Mediation Academy UK Ltd

Applications forms are available from and should be returned to

Nationwide Academy of Dispute Resolution UK Ltd

Stockland Cottage, 10 James St., Treforest, Pontypridd, Rhondda Cynon Taff CF37 1BU UK

Tel + 00 44 (0) 1443 486122 : Fax + 00 44 (0) 1443 404171 : Administrator@nadr.co.uk

Application forms available on the web at <http://www.nadr.co.uk>

NADR GENERAL MEMBERSHIP RULES

Let it be known that membership of NADR is as follows, subject to the Ethical Codes of Practice, Rules and Regulations of the Academy:

- 1 **Associate Membership** is available to persons who have satisfied the Board of Directors of NADR that, by the virtue of their calling, they are closely involved in dispute resolution processes and can through association with the Academy make a valuable contribution to society. Persons who have been awarded an ADR Attendance Certificate by the NMA may apply for Associate Membership.
- 2 **Membership** is available to persons who have satisfied the Board of Directors of NADR that they possess satisfactory levels of practical knowledge and skill in one or more fields of dispute resolution practice. Persons who have been awarded an ADR Certificate by the NMA may apply for Membership.
- 3 **Panel Listing** is available to those Members of the Academy who have successfully completed pupillage under the guidance of a senior NADR practitioner, whereby the Board of Directors of NADR deems that they have gained sufficient practical knowledge, skill and judgement in their field of ADR practice to be able to conduct an adjudication, arbitral tribunal, dispute revue process or mediation without supervision.
- 4 **Fellowship** is available to experienced ADR Practitioners who have satisfied the Board of Directors of NADR that they possess high levels of practical knowledge and skill in their field of ADR practice. Members who have attended advanced NMA training programs and successfully completed all program assessments may apply for Fellowship.
- 5 **Conversion Rules.** The Board of Directors of NADR reserves the right to award appropriate membership status and Panel Listing to applicants on the basis of prior learning, accreditation, certification and practice.
- 6 **Standards of Conduct.** Membership is conditional on adherence to the Ethical Codes of Practice, Rules and Regulations of the Academy. The Board of Directors of NADR reserves the right to withdraw membership status and panel listing from any person whom the Board¹ deems to have conducted themselves in a manner unbecoming of membership of the Academy.
- 7 **Benefits of Membership.** Members of NADR will be afforded a fair opportunity to participate in NADR dispute resolution processes at a level commensurate with their standing with the Academy. All Members of NADR will be entitled to attend NADR Conferences and Seminars at discount rates, to receive NADR Newsletters and the NADR Dispute Resolution Journal.

¹ See further NADR Disciplinary Rules and Regulations. No sanction will be made against a member without the member having first been afforded, where practicable, the opportunity to attend a full and complete hearing before the NADR Disciplinary Panel. The Disciplinary Panel will not usually consider complaints by the parties to a dispute being handled by a member in the absence of a challenge to the outcome of that dispute by the Courts and a ruling by the Court that the member had acted in an unlawful or wholly inappropriate manner.

NADR PANEL LISTING and NOMINATION RULES

- 1 **Panel Listing.** A member of the Academy who has successfully completed pupillage, whereby the NADR Board of Directors deems that that member has gained sufficient practical knowledge, skill and judgement in their field of practice to be able to conduct an adjudication, arbitral tribunal, dispute review process or mediation without supervision may be enrolled upon the panel listing members of the Academy eligible for nomination for practice by the nominating officer.
- 2 **Practicing Certificates.** Listed Members & Fellows will receive a Practice Certificate in respect of the level of and area of practice and expertise that that member is eligible to be nominated for by NADR in any given year. The certificate will record that the member is either a Listed Member or Listed Fellow. The level of practice relates to the entitlement to adjudicate, arbitrate and or mediate. The area of expertise relates to the relevant technical and vocational qualifications of the member. The certificate will acknowledge the status of the member one calendar month prior to the date of issue. Upon application, amended certificates will be issued, where applicable, to indicate more recent achievements.
- 3 **Purpose of Listing.** Listed members will be afforded a fair opportunity to participate in NADR dispute resolution processes at a level commensurate with their standing with the Academy. All NADR nominations will be made by the NADR nominating officer. Where applicable, final selection may be made by the parties to a dispute from a short list provided by the nominating officer. Listed Members may be placed on a short list for party selection. Nothing in these rules detracts from the residual powers of the courts in appropriate circumstances to appoint any adjudicator or arbitrator to a dispute.
- 4 **Listed Members.** Listed Members may be nominated by NADR to serve as an adjudicator, arbitrator or mediator in respect of disputes from time to time subject to NADR dispute settlement procedures, subject to The NADR Rules of Practice. Members are entitled to decline a nomination.
- 5 **Listed Fellows.** Listed Fellows may be nominated by NADR to serve as a senior adjudicator, arbitrator or mediator in respect of disputes from time to time subject to NADR dispute settlement procedures, subject to The NADR Rules of Practice. Members are entitled to decline a nomination.
- 6 **Insurance.** Panel listed members must carry Professional Indemnity Insurance. NADR does not provide general professional indemnity insurance for members.
- 7 **Independent Practice.** The Academy accepts no responsibility or liability for the conduct of members acting independently of NADR. These rules do not apply to ADR processes conducted by members outside NADR's spheres of influence.
- 8 **Cessation of Membership.** Upon cessation of membership or in the event of the member suffering any disqualification or impediment disbarring that member from practice, the member must remove the Practice Certificate from public display and return it immediately to the Academy.

GENERAL ARBITRATION MEMBERSHIP RULES

In addition to the general rules of membership, membership of the NADR for the purposes of arbitration practice is as follows :

- 1 **Associate Membership** : Legal Practitioners and other professionals with a certified qualification in Legal Systems, the Law of Tort and the Law of Contract, who have been awarded an Arbitration Attendance Certificate by the NMA or have successfully undertaken the NMA Legal Foundation Courses, may apply for Associate Membership.
- 2 **Membership** : Persons with relevant specialist skill / knowledge who have been awarded NMA Certificates of Competence in one or more areas of Subject Specialist Arbitration Practice or Public International Arbitration Law and Practice plus The Substantive and Procedural Law of Arbitration, International Arbitration Law and Practice, and Arbitral Practice 1-5 or equivalent, may apply for Membership. The Membership certificate will indicate areas of subject expertise.
- 3 **Fellowship** is available to experienced Arbitrators and Adjudicators who have satisfied the Board that they possess high levels of practical knowledge and skill in their field. Members who have attended advanced NMA training programs and successfully completed all program assessments, in particular the 40 hour Arbitral Hearing and Award Writing program plus Arbitral Practice 5, may apply for Fellowship. The Fellowship Certificate will indicate areas of subject expertise.
- 4 **Panel Listing** is available to those Members of the Academy who have successfully completed pupillage under the guidance of a senior NADR practitioner, whereby the interview panel of the Board deems that they have gained sufficient practical knowledge, skill and judgement in their field of Arbitral practice to be able to conduct an adjudication, arbitral tribunal, or dispute review process without supervision. Progress through the qualifying Professional Development Program must be charted by the applicant in his or her NADR Record of Achievement Portfolio and verified by his / her pupil master. Panel listing is by subject expertise.
- 5 **Conversion Rules.** The NADR Board reserves the right to award appropriate membership status and Panel Listing to applicants on the basis of prior learning, accreditation, certification and practice. A familiarisation course in respect of NADR procedures may be mandated at the Board's discretion. Attendance before the interview panel of the Board may also be required. Certification is by subject expertise.

GENERAL ADJUDICATION MEMBERSHIP RULES

In addition to the general rules of membership, membership of the NADR for the purposes of adjudication practice is as follows :

- 1 **Associate Membership** : Legal Practitioners and other professionals with a certified qualification in Legal Systems, the law of Tort and the law of contract, who have been awarded an Adjudication Attendance Certificate by the NMA or have successfully undertaken and the NMA Legal Foundation Courses, may apply for Associate Membership.
- 2 **Membership** : Associate adjudication members with relevant specialist skill and knowledge who have been awarded NMA Certificates of Competence in one or more areas of Subject Specialist Adjudication Practice may apply for Membership. The Membership certificate will indicate areas of subject expertise.
- 3 **Fellowship** is available to experienced Adjudicators who have satisfied the Board that they possess high levels of practical knowledge and skill in their field. Members who have attended advanced NMA training programs and successfully completed all program assessments, in particular the 40 hour Adjudication Process and Decision Writing Course may apply for Fellowship. The Fellowship certificate will indicate areas of subject expertise.
- 4 **Panel Listing** is available to those Members of the Academy who have successfully completed pupillage under the guidance of a senior NADR practitioner, whereby the interview panel of the Board deems that they have gained sufficient practical knowledge, skill and judgement in their field of Adjudication practice to be able to conduct an adjudication without supervision. Progress through the qualifying Professional Development Program must be charted by the applicant in his or her NADR Record of Achievement Portfolio and verified by his / her pupil master. Panel listing is by subject expertise.
- 5 **Conversion Rules.** The NADR Board reserves the right to award appropriate membership status and Panel Listing to applicants on the basis of prior learning, accreditation, certification and practice. A familiarisation course in respect of NADR procedures may be mandated at the Board's discretion. Attendance before the interview panel of the Board may also be required. Certification is by subject expertise.

GENERAL MEDIATION MEMBERSHIP RULES

In addition to the general rules of membership, membership of the NADR for the purposes of mediation practice is as follows :

- 1 **Associate Membership** : Legal Practitioners and other professionals with a certified qualification in Legal Systems, the law of Tort and the law of Contract, who have been awarded a 3 hour Mediation Attendance Certificate by the NMA or have successfully undertaken and the NMA Legal Foundation Courses, may apply for Associate Membership.
- 2 **Membership** : Persons with relevant specialist skill and knowledge who have been awarded NMA Certificates of Competence in either general or one or more areas of Subject Specialist Mediation Practice and or Public International Law and Practice plus the 8 hour Party Representation at Mediation Course and the 40 hour Basic Civil Mediation Course or equivalent, apply for Membership. The Membership certificate will indicate areas of subject expertise.
- 3 **Fellowship** is available to experienced Mediators who have satisfied the Board that they possess high levels of practical knowledge and skill in their field. Members who have attended advanced NMA training programs and successfully completed all program assessments, in particular the 40 hour Advanced Mediation Course may apply for Fellowship. The Fellowship certificate will indicate areas of subject expertise. Specialist NMA mediation courses are available.
- 4 **Panel Listing** is available to those Members of the Academy who have successfully completed pupillage under the guidance of a senior NADR practitioner, whereby the interview panel of the Board deems that they have gained sufficient practical knowledge, skill and judgement in their field of Mediation practice to be able to conduct a mediation without supervision. Progress through the qualifying Professional Development Program must be charted by the applicant in his or her NADR Record of Achievement Portfolio and verified by his / her pupil master. Panel listing is by subject expertise.
- 5 **Conversion Rules.** The NADR Board reserves the right to award appropriate membership status and Panel Listing to applicants on the basis of prior learning, accreditation, certification and practice. A familiarisation course in respect of NADR procedures may be mandated at the Board's discretion. Attendance before the interview panel of the Board may also be required. Certification is by subject expertise.

NMA RULES OF CERTIFICATION AND ACCREDITATION

Prior certification of knowledge skill and practical experience may in appropriate circumstances be a prerequisite for entry onto higher level courses.

- 1 Certificates of Attendance.** A person who has attended an accredited NMA introductory training program, Conference or Seminar on ADR, for the first time, may be awarded a certificate of attendance. The certificate will specify the subject matter of the course or the title of the Conference or Seminar attended.
- 2 Certificates of Competence.** A person who has undertaken an NMA training program or a training program of another body recognised by the NMA and successfully completed all program assessments may be awarded a Certificate. The certificate will specify the subject matter of the course.
- 3 Diplomas.** A person who has undertaken advanced NMA training programs or training programs of another body recognised by the NMA and successfully completed all program assessments may be awarded a Diploma. The Diploma will specify the subject matter of the courses.
- 4 Continuing Professional Development Certificates.** A register will be maintained by the NMA recording the number of CPD points accumulated by a member of NADR through attendance at ADR Conferences, Seminars and Workshops. Only independently verified records of attendance will be recorded by the NMA. The register will also record the details of and outcomes of practical training sessions in aspects of dispute resolution practice undertaken by members of NADR, including pupil master reports. The register will be maintained for the purpose of awarding NMA Diplomas, NADR Practice Certificates and NADR Fellowships. On successful completion of a development program a Professional Development Certificate will be awarded to the member in acknowledgement of that member's achievements. Members of NADR will, upon application, receive a portfolio from NMA in which to record details of training sessions undertaken. The onus lies on the member to submit independently verified copies of the portfolio to the NMA in order that CPD points may be recorded and certificates be awarded by the NMA. The Board of Directors of NMA reserve the right to scrutinise and verify portfolio details.
- 5 Accreditation for Prior Achievement.** The NMA specifically recognises as proof of knowledge, skill and practice, inter alia, accreditation awarded by The Academy of Construction Adjudicators, The CI Arb, The CIOB, the ICE, the NMA Inc USA, The RICS and the LLM in Commercial Dispute Resolution at The University of Glamorgan. The Board of Directors of the NMA reserves the right to recognise accreditation by other bodies and to award certificates in recognition of status within the profession to applicants on a case by case basis.

NMA GENERAL AND CONSTRUCTION ADJUDICATION TRAINING AND CERTIFICATION

- 1 Certificates of Attendance.** A person who has attended an accredited NMA adjudication or DRB training program, Conference or Seminar for the first time, may be awarded a certificate of attendance, specifying the subject matter of the course or the title of the Conference or Seminar attended.
- 2 Certificates of Competence.** A person who has undertaken an NMA adjudication or DRB training program or a training program of another body recognised by the NMA and successfully completed all program assessments may be awarded a Certificate specifying the level of competence achieved.
- 3 Diplomas.** A person who has undertaken advanced NMA adjudication or DRB training programs or training programs of another body recognised by the NMA and successfully completed all program assessments may be awarded a Diploma. The Diploma will specify the subject matter of the courses.
- 4 Continuing Professional Development Certificates.** A register will be maintained by the NMA recording the number of CPD points accumulated by a member of NADR through attendance at ADR Conferences, Seminars and Workshops. Only independently verified records of attendance will be recorded by the NMA. The register will also record the details of and outcomes of practical training sessions in aspects of adjudication and DRB practice undertaken by members of NADR, including pupil master reports. The register will be maintained for the purpose of awarding NMA Diplomas, NADR Practice Certificates and NADR Fellowships. On successful completion of a development program a Professional Development Certificate will be awarded to the member in acknowledgement of that member's achievements. Members of NADR will, upon application, receive a portfolio from NMA in which to record details of training sessions undertaken. The onus lies on the member to submit independently verified copies of the portfolio to the NMA in order that CPD points may be recorded and certificates be awarded by the NMA. The NMA Board reserves the right to scrutinise and verify portfolio details.
- 5 Accreditation for Prior Achievement.** The NMA specifically recognises, inter alia, accreditation awarded by The Association of Independent Construction Adjudicators (AICA)*, The Chartered Institute of Arbitrations (CIArb), The Chartered Institute of Builders (CIOB), the Institution of Civil Engineers (ICE), the National Mediation Academy Inc USA (NMA), The Royal Institution of Chartered Surveyors (RICS) and the LL.M in Commercial Dispute Resolution at The University of Glamorgan. The Board of Directors of the NMA reserves the right to recognise accreditation by other bodies and to award certificates in recognition of status within the profession to applicants on a case-by-case basis.

* Formerly known as the Academy for Construction Adjudicators (ACA)

NMA ADJUDICATION TRAINING COURSES

CONSTRUCTION ADJUDICATION COURSES.

(In association with the Association of Independent of Construction Adjudicators)

Adjudication Course 1. 3 Hours Attendance Certificate Level.
General Introduction to construction Adjudication.

Adjudication Course 2. 3 Hours Attendance Certificate Level.
Representing a client at a construction adjudication.

Adjudication Course 3. 20 hours + exam Diploma Certificate Level
Applicants for this Construction Adjudication Practice Course should be certified construction industry practitioners and must have certified competence in Legal systems, Contract, Tort and Construction Law.

Adjudication Course 4. 40 hours + exam Advanced Practice Level
Applicants will hold an NMA Diploma Certificate, AICA or equivalent practice certificate. The course satisfies the compulsory elements of CPD for continuing practice for existing adjudicators and is a minimum standard for new practitioners.

GENERAL ADJUDICATIONS COURSES

Adjudication Course 1. 3 Hours Attendance Certificate Level
General Introduction to Adjudication for sale and supply of goods and services.

Adjudication Course 2. 3 Hours Attendance Certificate Level
Paper only adjudication and representing a client at an adjudication hearing.

Adjudication Course 3. 20 hours + exam Diploma Certificate Level
Applicants for the general Adjudication Practice Course must have certified competence in Legal Systems, Contract, Tort and Commercial Law and be qualified to Diploma Level in Arbitration Law and Practice.

Adjudication Course 4. 40 hours + exam Advanced Practice Level
Applicants will hold an NMA Diploma Certificate or equivalent certification.

NMA ARBITRATION TRAINING AND CERTIFICATION

- 1 Certificates of Attendance.** A person who has attended an accredited NMA arbitration training program, Conference or Seminar for the first time, may be awarded a certificate of attendance, specifying the subject matter of the course or the title of the Conference or Seminar attended.
- 2 Certificates of Competence.** A person who has undertaken an NMA arbitration training program or a training program of another body recognised by the NMA and successfully completed all program assessments may be awarded a Certificate specifying the level of competence achieved.
- 3 Diplomas.** A person who has undertaken advanced NMA arbitration training programs or training programs of another body recognised by the NMA and successfully completed all program assessments may be awarded a Diploma. The Diploma will specify the subject matter of the courses.
- 4 Continuing Professional Development Certificates.** A register will be maintained by the NMA recording the number of CPD points accumulated by a member of NADR through attendance at ADR Conferences, Seminars and Workshops. Only independently verified records of attendance will be recorded by the NMA. The register will also record the details of and outcomes of practical training sessions in aspects of dispute resolution practice undertaken by members of NADR, including pupil master reports. The register will be maintained for the purpose of awarding NMA Diplomas, NADR Practice Certificates and NADR Fellowships. On successful completion of a development program a Professional Development Certificate will be awarded to the member in acknowledgement of that member's achievements. Members of NADR will, upon application, receive a portfolio from NMA in which to record details of training sessions undertaken. The onus lies on the member to submit independently verified copies of the portfolio to the NMA in order that CPD points may be recorded and certificates be awarded by the NMA. The NMA Board reserves the right to scrutinise and verify portfolio details.
- 5 Accreditation for Prior Achievement.** The NMA specifically recognises, inter alia, accreditation awarded by The Association of Independent Construction Adjudicators, The CIArb, The Chartered Institute of Builders, the Institution of Civil Engineers, the National Mediation Academy Inc USA, The Royal Institution of Chartered Surveyors and the LLM in Commercial Dispute Resolution at The University of Glamorgan. The Board of Directors of the NMA reserves the right to recognise accreditation by other bodies and to award certificates in recognition of status within the profession to applicants on a case by case basis.

40 HOUR NMA ARBITRATION TRAINING COURSES

- 1 Introduction.** The level of training required for certification by NMA will vary with the level of prior competence achieved by trainees.
- 2 Legal Foundation Courses.** It is mandatory that all NMA accredited arbitrators have acquired a thorough working knowledge of a) Legal Systems and the Methodology of Law b) The Law of Tort and c) The Law of Contract.
- 3 Substantive and Procedural Law of Arbitration.** The law governing the respective rights and duties of the parties, the rights, powers and duties of the arbitrator and arbitral procedure. Optional courses are available on Jordanian, Greek, PRC, Malaysian and Singaporean, UK and US State and Federal Law.
- 4 International Arbitration Law and Practice.** UNCITRAL RULES – MODEL LAW – Jurisdiction and Choice of Law, International Codes, Institutional Rules and Arbitral Codes and common international substantive codes of private law.
- 5 Public International Arbitration Law and Practice.** UNITED NATIONS CHARTER – The International Court at The Hague - general principles of public international law and the public and private international law of obligations.
- 6 Arbitral Practice 1.** Conduct of hearings (preliminary and final), pleadings, evidence, expert witness skills and cross questioning for arbitrators.
- 7 Arbitral Practice 2.** Case management, Interim Awards, Orders and Directions and Award Writing.
- 8 Arbitral Practice 3** Representing a client at arbitration, client interviewing skills, record taking, progressing a case, attendance at hearings (preliminary and final), pleadings, evidence, expert witness skills and cross questioning for party representatives.
- 9 Arbitral Practice 4.** Challenging and enforcing arbitration awards. New York Convention on the enforcement of arbitral awards – judicial review and appeals procedure. Ethics and good practice.
- 10 Arbitral Practice 5.** Specialty Arbitrations Fast track – consumer arbitrations – adjudications – e-commerce.
- 11 Subject Specialisms.** All arbitrators are listed by specialisms. In the absence of legal expertise in a specific area of expertise, a specialist course must be successfully undertaken for diploma certification. Courses include intellectual property rights, Employment Law and Practice, International Banking, International Trade Law, International Carriage of Goods, and Public and Private Maritime Law and Construction Law.

NMA MEDIATION TRAINING AND CERTIFICATION

- 1 Certificates of Attendance.** A person who has attended an accredited NMA mediation training program, Conference or Seminar for the first time, may be awarded a certificate of attendance, specifying the subject matter of the course or the title of the Conference or Seminar attended.
- 2 Certificates of Competence.** A person who has undertaken an NMA mediation training program or a training program of another body recognised by the NMA and successfully completed all program assessments may be awarded a Certificate specifying the level of competence achieved.
- 3 Diplomas.** A person who has undertaken advanced NMA mediation training programs or training programs of another body recognised by the NMA and successfully completed all program assessments may be awarded a Diploma. The Diploma will specify the subject matter of the courses.
- 4 Continuing Professional Development Certificates.** A register will be maintained by the NMA recording the number of CPD points accumulated by a member of NADR through attendance at ADR Conferences, Seminars and Workshops. Only independently verified records of attendance will be recorded by the NMA. The register will also record the details of and outcomes of practical training sessions in aspects of dispute resolution practice undertaken by members of NADR, including pupil master reports. The register will be maintained for the purpose of awarding NMA Diplomas, NADR Practice Certificates and NADR Fellowships. On successful completion of a development program a Professional Development Certificate will be awarded to the member in acknowledgement of that member's achievements. Members of NADR will, upon application, receive a portfolio from NMA in which to record details of training sessions undertaken. The onus lies on the member to submit independently verified copies of the portfolio to the NMA in order that CPD points may be recorded and certificates be awarded by the NMA. The Board of Directors of NMA reserve the right to scrutinise and verify portfolio details.
- 5 Accreditation for Prior Achievement.** The NMA specifically recognises the LLM in Commercial Dispute Resolution at The University of Glamorgan. The Board of Directors of the NMA reserves the right to recognise accreditation by other bodies and to award certificates in recognition of status within the profession to applicants on a case by case basis.

NMA MEDIATION COURSES

Introduction. The level of training required for certification by NMA will vary with the level of prior competence achieved by trainees.

The NMA offers a range of negotiation, client interviewing and case management courses which whilst not mandatory, provide a very valuable foundation for mediation practice, particularly for non-lawyers who do not possess a background in dispute resolution practice.

Mediation Course 1 3 hour seminar Attendance certificate level
General Introduction to Mediation. Graduants may apply for
Associate Membership of NADR

Mediation Course 2 12 hours total. Certificate Level
a) Representing a Client at Mediation 5 hour lecture
b) Role play 1 – 3 hours + debriefing
c) Role play 2 – 3 hours + debriefing.

Graduands may apply for Associate Membership of NADR

Mediation Course 3 40 hours Certificate Level
Basic Civil Mediation Course. Membership NADR

Successful completion of this course entitles the graduand to title himself / herself as a mediator. Graduands will receive an NMA International Mediation Certificate and an NMA US Inc Mediation and Party Neutral Certificate and be entered on to the Dallas court role in the State of Texas, USA and will be eligible to be appointed by any US court as a mediator, by virtue of Texas State Law and US Federal Law. Graduands members of the CIArb are entitled to apply to the CIArb for inclusion on the CIArb mediation list and may apply to CEDR to take the CEDR Mediation Practice examination.

Graduate Associate Members of NADR may apply for General Membership Status

A member may serve as an NADR mediator if appointed by the court or by the parties.

Mediation Course 4 40 hours Advanced Level
Advanced Mediation Practice Course.

Graduate Associate Members of NADR may apply for General Fellowship Status.

A fellow may serve as an NADR mediator if appointed by NADR, the court or by the parties and may, with the consent of the parties, attend mediations to assist a pupil master.

PANEL LISTING UNDER NADR

A Fellow who has completed NADR mediation pupillage may, upon successful application to the NADR Board, be added to the NADR mediator listing.

NADR MEMBERSHIP APPLICATION PACK

Graduands of the following NMA Mediation courses may have the subject specialism recorded on their NADR Fellowship Certificate and on NADR Annual Practicing Certificates :-

Mediation Course 5	40 hours	Advanced Level
Employment Mediation Practice.		
Mediation Course 6	40 hours	Advanced Level
Copyright and Intellectual Property Mediation Practice.		
Mediation Course 7	40 hours	Advanced Level
Family Law Mediation Practice.		
Mediation Course 8	40 hours	Advanced Level
Public International Mediation Practice.		
Mediation Course 9	40 hours	Advanced Level
Multi-party Mediation Practice.		
Mediation Course 10	40 hours	Advanced Level
Community Mediation Practice.		
Mediation Course 11	40 hours	Advanced Level
Environmental Mediation Practice.		
Mediation Course 12	40 hours	Advanced Level
Managing a Video Conference Mediation.		

NMA Negotiation Courses.

Negotiation Course 1	3 hours	Attendance Certificate Level
Seminar : Introductory Course to General Principles of Negotiation		
Negotiation Course 2	5 hours	Certificate level
Lecture : Strategies and tactics in negotiation.		
Negotiation Course 3	40 hours	Diploma Level
Negotiation practice course – lectures and role plays.		

NMA Client Interviewing Courses.

Client Interviewing Course 1	3 hours	Attendance Certificate Level
Seminar : Introductory Course to general principles of client interviewing.		
Client Interviewing Course 2	5 hours	Certificate level
Lecture : Strategies, tactics and ethics of client interviewing.		
Client Interviewing Course 3	40 hours	Diploma Level
Client interviewing practice course – lectures and role plays.		

**APPLICATION FOR MEMBERSHIP TO
NATIONWIDE ACADEMY OF DISPUTE RESOLUTION OVERLEAF**

APPLICATION FORM

Thank you for applying for membership of NADR. This form should be returned to :-
NADR UK Ltd

Mail to Stockland Cottage, 10 James St., Treforest, Pontypridd, RCT CF37 1BU UK

E-mail Administrator@nadr.co.uk

Fax 00 44 (0)1443 404171

If you have any difficulties completing this form please do not hesitate to contact
NADR UK Ltd by phone on 0044 (0)1443 486122

CONTACT DETAILS

Family Name	▶	Title	▶
Designatory Letters	▶		
Other names	▶		
Address	▶		
Home Telephone	▶	Home Fax	▶
e-mail address	▶	Web-site	▶
Date of Birth	Month▶	Day▶	Year▶
Nationality	▶		

PROFESSION

<input type="checkbox"/> Banking / Finance	<input type="checkbox"/> Construction	<input type="checkbox"/> Commerce	
<input type="checkbox"/> Engineering	<input type="checkbox"/> Insurance	<input type="checkbox"/> Law	
<input type="checkbox"/> International Trade	<input type="checkbox"/> Intellectual Property	<input type="checkbox"/> Medical	
<input type="checkbox"/> Maritime / Admiralty	<input type="checkbox"/> ▶	<input type="checkbox"/> ▶	
<input type="checkbox"/> ▶	<input type="checkbox"/> ▶	<input type="checkbox"/> ▶	
Languages Spoken	▶	▶	▶
	▶	▶	▶
Languages Written	▶	▶	▶
	▶	▶	▶
Nature of Business	▶		
Business Name	▶		
Business Address	▶		
Office Telephone	▶	Office Fax	▶

NADR MEMBERSHIP APPLICATION PACK

FIELD(S) OF PRACTICE APPLIED FOR			
<input type="checkbox"/> EXPERT	<input type="checkbox"/> ADJUDICATION	<input type="checkbox"/> ARBITRATION	<input type="checkbox"/> MEDIATION
<input type="checkbox"/> EXPERT WITNESS	<input type="checkbox"/> ASSOCIATE	<input type="checkbox"/> ASSOCIATE	<input type="checkbox"/> ASSOCIATE
<input type="checkbox"/> DRB PANEL	<input type="checkbox"/> MEMBER	<input type="checkbox"/> MEMBER	<input type="checkbox"/> MEMBER
<input type="checkbox"/> DRB CHAIR	<input type="checkbox"/> FELLOW	<input type="checkbox"/> FELLOW	<input type="checkbox"/> FELLOW

AREAS OF ADR EXPERTISE	Expert	Adjudication	Arbitration	Mediation
Administrative / Public Law	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agriculture	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Banking & Finance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commercial : ▶ specify area ▶	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commodities Trading	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Computing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Construction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Consumer Sale & Supply of Goods	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Engineering : ▶ specify area ▶	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Employment (Labour Law)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GENERAL PRACTICE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Insurance : ▶ specify area ▶	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
International Trade	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intellectual Property : ▶ specify area ▶	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Family	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Legal : ▶ specify area ▶	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maritime : ▶ specify area ▶	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Medical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Realty (Land/property)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sport	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trusts & Equity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other : ▶ specify area ▶	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NADR MEMBERSHIP APPLICATION PACK

REFEREES : Please supply the following details in respect of two existing members of NADR or alternatively two professional persons or persons of standing within the community who are in a position to confirm that you are a proper and fit person to be considered for membership of NADR and to engage as a practitioner in dispute resolution processes.

FIRST REFEREE			
Family Name	▶	Title	▶
Designatory Letters	▶		
Other names	▶		
Address	▶		
Home Telephones	▶	Work Tel	▶
e-mail address	▶	Fax	▶
Date of Birth	Month▶	Day▶	Year▶
Nationality	▶		

SECOND REFEREE			
Family Name	▶	Title	▶
Designatory Letters	▶		
Other names	▶		
Address	▶		
Home Telephones	▶	Work Tel	▶
e-mail address	▶	Fax	▶
Date of Birth	Month▶	Day▶	Year▶
Nationality	▶		

SUPPORTING DOCUMENTATION ATTACHED TO APPLICATION (if any)	
▶	▶
▶	▶
▶	▶
▶	▶
▶	▶
▶	▶
▶	▶
▶	▶
▶	▶
▶	▶
▶	▶

ADR TRAINING WITH THE NMA
THE **N**ATIONWIDE **M**EDIATION **A**CADEMY GLOBES

For the Advancement of Skill and Knowledge in



Dispute Resolution Practice

The legend “**For the Advancement of Skill & Knowledge in Dispute Resolution Practice**” bordering the world map, set between converse images of the globes, symbolises the aspirations of the NMA to play a valuable and meaningful role in providing the world community with Dispute Resolution practitioners of the highest calibre combining social, commercial or industrial expertise allied to skill & knowledge in the craft of dispute resolution with a keen sense of justice, fairness and impartiality.

As an organisation dedicated to the education, training and certification of dispute resolution users and practitioners, the NMA is conscious of the diverse cultures of the peoples of the global community. The earthy aspect of the barren brown continents, floating on vast oceans highlights the space that once divided humanity and is symbolic of the task we face in developing the tools of communication and dispute resolution that will bridge that social and cultural divide.

The green world is a symbol of hope, the fertility of the human mind, celebrating the social, commercial and industrial creativity of mankind. The global community, borne out of innovations in transport and communications, at last heralds the realisation of a common humanity. This brave new society is ill served by insular legal systems for the settlement of the disputes that inevitably arise out of dealings between peoples and organisations. A common legal system for the world remains a distant dream but much can be done to harmonise the methods and practice of dispute resolution. The common skills taught by the NMA transcend jurisdictional boundaries. The unitary green world map, devoid of national and political boundaries, is a cipher for universal good practice in dispute resolution, promising the global community not only fair, expeditious settlement of disputes at a cost proportionate to the issues at stake but also facilitates the maintenance of and re-establishment of relationships between the disputing parties. NMA graduates are encouraged to fulfil that promise.

The rationale for the existence of the NMA is the global “Advancement of Skill and Knowledge in Dispute Resolution Practice”. The NMA is a private corporate entity trading intellectual property on the global education market. The NMA’s principal asset is its reputation based on the establishment and maintenance of rigorous programs of training and assessment that produce practitioners of high standing and integrity. The establishment and maintenance of our reputation is the global community’s guarantee of excellence by and from the NMA.